Development
Training
International

COURSE CATALOG 26

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Training by Design

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Dti's Mission

To develop world-class training programmes through the provision of high-quality and professional learning opportunities accessible to all our current and future stakeholders. We do this to increase productivity and efficiency across all areas of organizational development.

Objective 1

To provide training for public- and private-sector officials to enhance their knowledge, strengthen their skills, and foster positive attitudes through learning.

Objective 2

To raise the quality of leadership and management of organizations.

Objective 3

To conduct research, produce publications, and provide consultancy services to promote corporate culture and values within the workplace.

Objective 4

To provide a forum that encourages and promotes creative management ideas in both the public and private sectors.

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FOREWORD: A message from Our Programme Director

It gives me immense pleasure to present to you our **multi-sectoral training programme for 2026**, meticulously designed to address the core functions and diverse specialisms within your organisation.

The design of these programmes reflects our deep understanding of the shared mandate between your institution and ours — a commitment to strengthening workforce capabilities with a unified objective: **enhanced performance and sustained productivity.**

Our comprehensive range of courses has been carefully curated to meet both the specific and strategic needs of our existing and prospective clientele. For the 2026 training calendar, we are delighted to introduce **upgraded programmes leading to Diploma and Advanced Certificate qualifications**, each spanning five to six weeks of intensive, practical learning.

I encourage you to take a few moments to explore our programme calendar. I am confident you will discover courses that align with your organisation's training and development priorities. As you consider your nominations and submissions, please be assured of our unwavering professionalism, exceptional service delivery, and continued leadership in the training landscape across Africa.

Thank you for your trust and anticipated participation in our upcoming programmes.

James F. Seidu

Dti Programmes Director

The design of the programmes has taken cognisance of the fact that our institution and yours alike, have a mandate to work together to enhance the performance capabilities of all your staff with one single goal: "increased performance and productivity"

2026 Open Course Index

CLICK ON ANY COURSE

01 ADMINISTRATION, MANAGEMENT & PROTOCOLS

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05 FINANCE, AUDIT & ACCOUNTING

06 GENDER & PARTICIPATORY MANAGEMENT

07 HUMAN CAPITAL MANAGEMENT

08 HEALTH PROGRAMMES

09 INFORMATION TECHNOLOGY, DATA SCIENCE & RECORDS MANAGEMENT

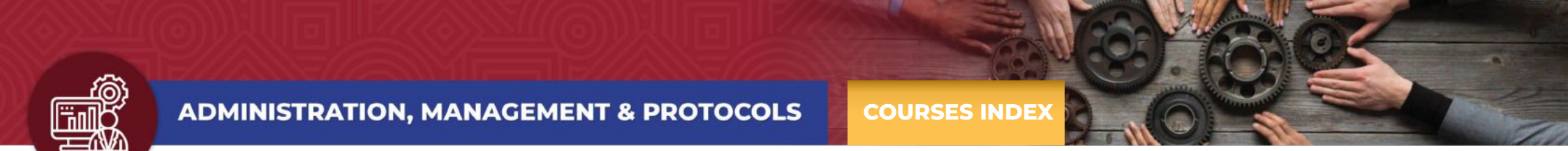
10 TRANSPORT, LOGISTICS & PROCUREMENT

11 MEDIA & COMMUNICATION

12 CUSTOMER CARE & MARKETING

13 UAE – DUBAI TRAINING PROGRAMMES

ADMINISTRATION, MANAGEMENT & PROTOCOLS



ADMINISTRATION, MANAGEMENT & PROTOCOLS

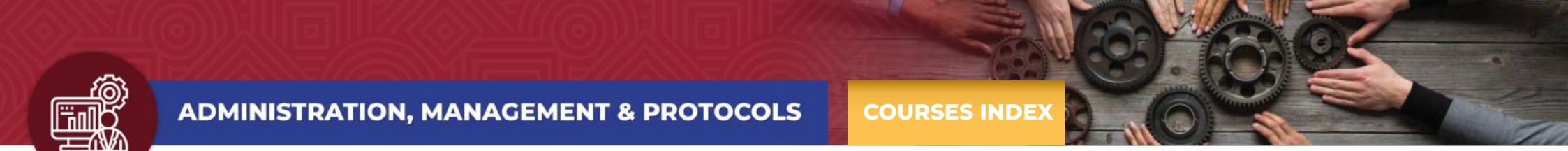
COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
AD1	Administration Process Optimization for Digitization	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD2	Administrative Management Skills Development Programme	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD3	Administrative Mastery for Decision Makers in High-Stakes Environments	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD4	Advanced Communication, Public Speaking and Presentation Skills	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD5	Advanced Leadership and Management Excellence	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD6	Advanced Leadership Skills for Senior Managers	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD7	Advanced Management Skills For Administrative and Personal Assistants Programme	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD8	Advanced Process Risk Management, Assessment, and Compliance	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD9	Advanced Public Administration Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD10	Advanced Skills for Executive Secretaries and Personal Assistant	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD11	Advanced Supervisory Management Skills	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD12	Agile Business Strategy and Organisational Development for Sustainable Growth	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD13	Agile Leadership: Building Adaptability and Embracing Creativity	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD14	AI and Data Driven Strategy for Business Leaders	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD15	Analytical Thinking and Decision Making	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD16	Asset and Liability Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD17	Balanced Scorecard for Strategy Execution and Performance Excellence	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD18	Basic Diplomatic Protocol Knowledge for Secretaries and Personal Assistants	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD19	Business Plan and Investment Analysis Programme	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

Please note that all the training programmes offered in this catalog can also be delivered upon request at your premises or at any of our training locations and adapted to your specific needs.

BRAND NEW 2026 COURSES!
Curated to meet all organisational structure training requirements.

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
AD20	Business Process Management and Modelling Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD21	Business Strategy and Planning Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD22	Computer Software and Management Skills for Secretaries & PA's	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD23	Contract Management, Negotiation Skill and Report Writing and Leadership	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD24	Corporate Strategic Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD25	Crisis Management and Contingency Planning	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD26	Data Analysis and Dashboard Reporting Programme	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD27	Data Management & Statistical Analysis	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD28	Decision Intelligence in Administrative and Protocol Functions	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD29	Development Communication and Government Relations	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD30	Digital Transformation in Office and Records Administration	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD31	Diplomatic Protocol for Secretaries & Personal Assistants	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD32	Disruptive Innovation and Change Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD33	E-Library, Documentation and Management Systems	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD34	Electronic and Archiving Records Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD35	Electronic Data and Digital Office Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD36	Essential Management Skills for Senior Executive Assistant Program	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD37	Ethical Leadership and Administrative Intelligence in a Digital Era	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD38	Event, Workshop and Conference Management Programme	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD39	Executive Assistants Masterclass Program	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**



ADMINISTRATION, MANAGEMENT & PROTOCOLS

COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
AD40	Executive Assistants Masterclass Program	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD41	Executive Secretariat and Public Relations	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD42	Executive, Coordination, and Supervisory Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD43	Integrated Business Operations, HR Management andProductivity Alignment	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD44	Leadership and Managerial Skills Programme for Second-Line Leaders	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD45	Leadership Skills for Executive Assistants Programme	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD46	Leadership, Supervision And Organizational Development	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD47	Management and Policy Development Strategy	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD48	Management Development Program for Executive Secretaries and PAs	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD49	Management of Libraries and Documentation Centres	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD50	Managing Change: People and Processes	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD51	Mastering Administrative Efficiency: Enhancing Productivity and Office Operations	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD52	Mastering Executive Efficiency: Minute Writing and PowerPoint Skills for Executive Assistants	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD53	Mini MBA in AI-Powered Transformation of Office and Administrative Systems	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD54	Mini MBA in Public Sector Project Leadership and Oversight	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD55	Office Management and IT Skills for Executive Secretaries And Pa's	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD56	Office Management and Leadership Skills For Secretaries & PA's	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD57	Office Protocol & Customer Care For Secretaries and Personal Assistants	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD58	Office Technology and Management Programme	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**

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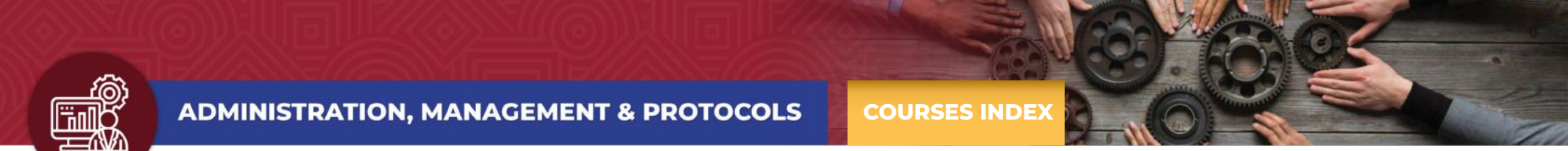
CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
AD59	Organizational Performance Management and Effectiveness	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD60	Parliamentary Administration	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD61	Pension and Social Security Planning & Administration	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD62	Performance Management and Excellence Strategies	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD63	Planning and Organizational Strategy for Public Sector Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD64	Policy Leadership and Protocol Frameworks for the AI Era	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD65	Professional Office Administration & IT Skills for Executive Secretaries	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD66	Property and Facilities Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD67	Property and Lease Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD68	Protocol Dynamics and Strategic Positioning for Administrative Leaders	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD69	Protocol Strategy and Executive Support in AI-Driven Environments	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD70	Protocol, Diplomacy, And International Relations	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD71	Protocol, Ethics, and Etiquette Management for Secretaries and Personal Assistants	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD72	Public Administration: Principles and Best Practices	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD73	Public Policy Development Programme	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD74	Public Policy: Design, Implementation And Evaluation	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD75	Public Speaking & Presentation Skills	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD76	Results Based Management (RBM)	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD77	Revenue Collection Management for Public Institutions & Utilities	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD78	Sectoral Strategic Development Planning	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**



ADMINISTRATION, MANAGEMENT & PROTOCOLS

COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
AD79	Smart and Digital Administration Programme	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD80	Smart Practices in Executive Support and Office Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD81	SMEs Entrepreneurship Development	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD82	Start-up Success Blueprint - Mastering Entrepreneurship	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD83	Strategic AI Analytics for Business Decision-Making	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD84	Strategic Intelligence Analysis Programme	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD85	Strategic Leadership and Organizational Planning for Senior Managers Program	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD86	Strategic Leadership Programme incorporating AI	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
AD87	Strategic Management & Corporate Governance	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
AD88	Strategic Management for Development Programmes	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
AD89	Strategic Marketing Management (Policy, Strategy & Implementation)	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
AD90	Strategic Planning, Development and Implementation Programme	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**

2026 COURSE FEES

VENUE/LOCATION	USD$	DURATION	
		1 WEEK	2 WEEKS
ESWATINI - MBABANE	USD$	2, 550.00	3, 450.00
GHANA - ACCRA	USD$	2, 550.00	3, 450.00
S. AFRICA - PRETORIA	USD$	2, 550.00	3, 450.00
RWANDA - KIGALI	USD$	2, 550.00	3, 450.00
KENYA - NAIROBI	USD$	2, 550.00	3, 450.00
DUBAI - U.A.E	USD$	3, 850.00	4, 550.00
RAND MONETARY AREA	ZAR	South Africa, Eswatini, Lesotho and Namibia	

Fees on request for duration more than 2 weeks

PROJECT MANAGEMENT, M&E

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
BM1	Advanced Financial Modelling In Donor Funded Projects	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
BM2	Comprehensive Safety, Stakeholder, and Inclusive Management in Projects	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
BM3	Contract Management and Performance Appraisal on Educational Projects	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
BM4	Contract Management in Construction Projects (For Donor-Funded Projects)	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
BM5	Digital Project Control Systems and Decision Support Tools	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
BM6	Donor Mapping and Managing Donor Funded Projects	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
BM7	Executive Oversight for Monitoring, Evaluation, and Learning	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
BM8	Gender-Based Violence (GBV), Sexual Exploitation and Abuse (SEA), Sexual Harassment (SH) in Projects	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
BM9	Impact Leadership in Donor-Funded Project Environments	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
BM10	Inclusive Development: Gender and Vulnerable Groups in Projects	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
BM11	Mini MBA in Project Performance and Evaluation Intelligence	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
BM12	Monitoring and Evaluation of Donor-Funded Projects	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
BM13	Participatory Monitoring and Evaluation of Donor Funded Projects	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
BM14	Planning and Financial Management of Projects in The Mining Sector	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
BM15	Planning, Monitoring and Evaluation of Energy Projects and Systems Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
BM16	Project Excellence Models for Public Sector Leaders	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
BM17	Project Logistics, Resource Planning, Procurement Management and Contract Performance	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
BM18	Project Management in the Public Sector	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
BM19	Project Management Information Systems (PMIS)	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**

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CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
BM20	Project Performance and Communication Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
BM21	Project Quality Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
BM22	Project Risk Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
BM23	Real Estate, Lease and Property Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
BM24	Resource Mobilization for Public Projects	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
BM25	Risk Management for Projects, Programmes and Operations	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
BM26	Strategic Project Management and Resource Mobilization	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
BM27	Strategic Project Management Programme	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**

2026 COURSE FEES

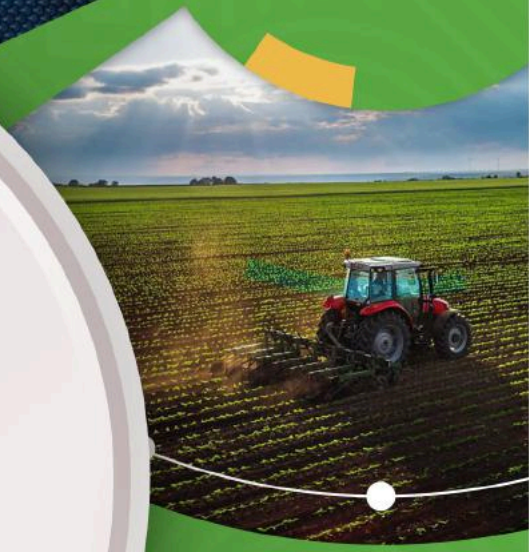
VENUE/LOCATION	USD$	DURATION	
		1 WEEK	2 WEEKS
ESWATINI - MBABANE	USD$	2, 550.00	3, 450.00
GHANA - ACCRA	USD$	2, 550.00	3, 450.00
S. AFRICA - PRETORIA	USD$	2, 550.00	3, 450.00
RWANDA - KIGALI	USD$	2, 550.00	3, 450.00
KENYA - NAIROBI	USD$	2, 550.00	3, 450.00
DUBAI - U.A.E	USD$	3, 850.00	4, 550.00
RAND MONETARY AREA	ZAR	South Africa, Eswatini, Lesotho and Namibia	

Fees on request for duration more than 2 weeks

FREE LAPTOP OR TABLET

For each training course, participants receive a laptop or touch-screen tablet pre-loaded will necessary training resources

REGISTER TODAY!



AGRICULTURE, RESEARCH & RURAL DEVELOPMENT

AGRICULTURE, RESEARCH & RURAL DEVELOPMENT

COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
CA1	Agri-Intelligence Systems for Agricultural Resource Optimization	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
CA2	Agricultural Commercialization (Managing Strategic Partnership)	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
CA3	Agricultural Farming Machinery Operations & Performance	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
CA4	Agricultural Market Information Systems	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
CA5	Agricultural Project Analysis Management Programme	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
CA6	Climate-Smart Agriculture for Food Security and Resilience	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
CA7	Crop Production, Post-Harvest Management and Value Chain	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
CA8	Dairy Value Chain Development Programme	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
CA9	Data-Driven Solutions for Agricultural Research and Policy	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
CA10	Digital Tools and Analytics for Agricultural Development	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
CA11	Environmental Impact Assessment on Agricultural Projects	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
CA12	Export Marketing for Agricultural Products	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
CA13	Food System Innovation for Inclusive Development	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
CA14	Integrated Farm Management for Climate Adaptation	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
CA15	Institutional Leadership in Agricultural Research Governance	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
CA16	Irrigation Water Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
CA17	Mini MBA in Agricultural Policy and Project Leadership	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
CA18	Mini MBA in Agribusiness Leadership and Rural Enterprise	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
CA19	Organic & Sustainable Farming for Food Production Programme	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
CA20	Policy and Governance for Inclusive Rural Transformation	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**

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BRAND NEW 2026 COURSES!
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CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
CA21	Poultry Production and Development: An Integrated Approach	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
CA22	Smart Financing Models for Agricultural Development Projects	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
CA23	Soil and Water Conservation Analysis Tool and GIS	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
CA24	Strategic Fertilizer Commercialization and Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
CA25	Sustainable Livestock Systems and Pastoralist Development	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
CA26	Women Empowerment in Organic Agriculture and Agritech	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

2026 COURSE FEES

VENUE/LOCATION	USD$	DURATION	
		1 WEEK	2 WEEKS
ESWATINI - MBABANE	USD$	2, 550.00	3, 450.00
GHANA - ACCRA	USD$	2, 550.00	3, 450.00
S. AFRICA - PRETORIA	USD$	2, 550.00	3, 450.00
RWANDA - KIGALI	USD$	2, 550.00	3, 450.00
KENYA - NAIROBI	USD$	2, 550.00	3, 450.00
DUBAI - U.A.E	USD$	3, 850.00	4, 550.00
RAND MONETARY AREA	ZAR	South Africa, Eswatini, Lesotho and Namibia	

Fees on request for duration more than 2 weeks

FREE LAPTOP OR TABLET

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ENERGY, WATER, ENVIRONMENT & CLIMATE CHANGE

COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
DE1	Advanced Issues in Regulating Electric Utilities & Energy Networks	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE2	AI Tools for Climate, Energy, and Water Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE3	Auditing and Inspection of Gas-Fired Thermal Power Plants	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE4	Business Framework, Operation, Control and Maintenance Management in the Oil and Gas Industry	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE5	Capacity Building for Executive Assistants in The Energy Sector	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE6	Carbon Market: Theory and Practice	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE7	Construction and Environment Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE8	Digital Infrastructure for Monitoring Environmental Impact	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE9	Disaster Management and Control	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE10	Disaster Preparedness Management Programme	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE11	Drafting and Negotiation Techniques for Power Purchase Agreements	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE12	Electrical Inspection Licensing Preparatory	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE13	Electricity Loss Reduction	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE14	Energy Economics and Modelling	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE15	Energy Economics and Planning Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE16	Energy Efficiency in Industry and Transport	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE17	Energy, Water, Environment and Climate Change	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE18	Environmental Impact Assessment (EIA)	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE19	Environmental Infrastructure & Investment Analysis	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE20	Environmental Management & Development	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

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CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
DE21	Evaluation and Analysis of Critical Mineral Deposits	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE22	Financial Modelling for Oil & Gas	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE23	Fundamentals of Energy Infrastructure Projects Finance	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE24	Gender Equity & Renewable Energy Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE25	Gender Mainstreaming in Water Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE26	GIS Application (Energy Management and Transitions)	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE27	Global Energy Transition	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE28	Greenhouse Gas Reduction Planning	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE29	Identification and Classification of Natural Renewable Energy Sources (Geothermal and Natural Hydrogen)	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE30	Inspection of High and Low Electrical Protection Systems	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE31	Integrated Watershed Management Practice	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE32	Integrated Water Resources Management (IWRM)	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE33	Licensing of Energy Infrastructures	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE34	Management of Renewable Natural Resources	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE35	Management Of Epc Contract For Renewable Energy	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE36	Mediation, Arbitration and Resolution of Mining Conflict	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE37	Natural Resources Management & Sustainability	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE38	Petroleum Policy & Gas Legislation	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE39	Policies Strengthening in the Electrification Sector	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE40	Power Project Financing and Modelling	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

ENERGY, WATER, ENVIRONMENT & CLIMATE CHANGE

COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
DE41	Project Management for Renewable Energy	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE42	Renewable Energy and Storage for a Sustainable Future	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE43	Renewable Energy Procurement, Supervision and Monitoring	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE44	Risk Assessment & Management for Energy Sector Projects	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE45	Rural Electrification & Energy Demand	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE46	Rural Energy Planning & Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE47	Rural Water Development & Sustainability	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE48	Small Livestock Management & Adaptability to Climate Change	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE49	Smart City Infrastructure Planning and Development	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE50	Socio-Environmental Impact Assessment of Mining Projects in Coastal Zones	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE51	Solid Waste Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE52	Strategic Marketing of Energy Resources	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE53	Supervision of Renewable Energy Projects	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE54	Treatment and Analysis of Energy Statistics	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE55	Value Addition of Minerals in Artisanal Mining	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE56	Water Demand Management & Energy Innovation	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DE57	Water Resource Management Programme	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DE58	Water Supply & Sanitation Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DE59	Water, Hygiene & Environmental Sanitation in Disaster Emergency Situations	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DE40	Power Project Financing and Modelling	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

FINANCE, AUDIT & ACCOUNTING

FINANCE, AUDIT & ACCOUNTING

COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
EF1	Advanced Budgeting and Investment Accounting	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF2	Advanced Financial Management Programme	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF3	Advanced Financial Management, Planning and Control for Public Sector	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF4	Advanced Risk Management, Value for Money, Internal Auditing and Accountability	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF5	Anti-Money Laundering & Counter Financing of Terrorism	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF6	Asset and Liability Management (ALM)	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF7	Audit and Control of Public Finances	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF8	Audit Quality Management Systems	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF9	Budgeting and Financial Management (Public Sector)	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF10	Cash Flow & Credit Control Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF11	Computerized Financial Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF12	Computerised Public Sector Audit	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF13	Cost Control Framework for Financial Sustainability	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF14	Debt Recovery Management for Public Utilities & Authorities	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF15	Detection, Analysis & Prevention of Fraud in The Public Sector	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF16	Economic and Financial Forecasting	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF17	Effective Audit Preparation for Accountants	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF18	Expenditure Control Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF19	Finance Contracts and Risk Assessment for Sustainable Power Projects	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF20	Financial Analysis Management for Small and Medium Enterprises	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

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CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
EF21	Financial and Project Management in Aviation	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF22	Financial and Project Management Programme	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF23	Financial Management & Budgeting (Public Sector)	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF24	Financial Management and Reporting Analysis	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF25	Financial Management Budgeting and Payroll Administration	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF26	Financial Management for Development Projects	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF27	Financial Management for Donor/Grant Funded Projects	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF28	Financial Management in Projects Financed by the World Bank	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF29	Financial Management of Public Funds	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF30	Financial Management, Budgeting & Investment Planning	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF31	Financial Reporting & Auditing of Donor Funded Projects	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF32	Financial Resource Mobilization & International Project Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF33	Financial Strategy: Capital Investment, Risk Management and Growth Strategy	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF34	Fiscal Policy and Macroeconomic Performance	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF35	Forensic Accounting & Fraud Control	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF36	Fund-Raising and Resource Mobilization Techniques	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF37	Infrastructure Financing, Policy and Risk Assessment	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF38	Integrated Financial Systems for Results-Based Budgeting	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF39	Internal and External Audit for Microfinance Institutions	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF40	Manangement Accounting and Strategic Decision Making	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

FINANCE, AUDIT & ACCOUNTING

COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
EF41	Management of Internal Audit Accounting and Risk Assessment Analysis	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF42	Mini MBA in Internal Audit, Controls, and Accountability	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF43	Organisational Financial Planning & Cost Control	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF44	Procurement of Goods, Works, and Non-Consulting Services Financed by the World Bank	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF45	Project Finance and Data Analysis	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF46	Project Finance and Disbursement of Donor Funds	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF47	Public Finance Management and Accountability	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF48	Public Finance and Asset Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF49	Public Sector Financial Accounting	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF50	Public Sector Financial Planning & Modelling	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF51	Risk Management and Assessment in Internal Audit	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
EF52	Strategic Financial Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
EF53	Strategic Management for Development Programmes (Multilateral Funded Projects)	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
EF54	Value for Money Auditing Programme	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
EF55	World Bank Procurement Standards	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**

GENDER & PARTICIPATORY MANAGEMENT

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
FG1	Child Protection and Children's Rights	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
FG2	Conflict Sensitivity and Gender Dynamics in Governance	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
FG3	Equality Audits and Gender Performance Metrics	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
FG4	Equity Planning Tools for Community-Led Development	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
FG5	Gender & Analysis Planning Development	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
FG6	Gender Advocacy Frameworks for National Development Goals	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
FG7	Gender Balance Practices for Human Capital Development	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
FG8	Gender Data and Analytics for Policy Accountability	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
FG9	Gender in Micro-Finance Management Programme	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
FG10	Gender Leadership Models for Organizational Excellence	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
FG11	Gender Mainstreaming in The Energy Sector Program (Assessing Gender Issues In Energy Sector)	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
FG12	Gender Policy Formulation for Institutional Effectiveness	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
FG13	Gender-Responsive Service Delivery in Public Institutions	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
FG14	Gender-Sensitive Risk Management in Development Projects	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
FG15	Gender and Youth Development Programme	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
FG16	Inclusive Policy Design for Gender-Responsive Programming	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
FG17	Institutional Capacity Building for Gender Equality Goals	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
FG18	Leadership Accountability for Gender Inclusion and Ethics	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
FG19	Leadership Tools for Advancing Gender-Smart Economies	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
FG20	Mini MBA in Gender Mainstreaming and Organizational Impact	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**

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FG21	Mini MBA in Inclusive Leadership and Gender Policy Development	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
FG22	Mini MBA in Participatory Development and Stakeholder Engagement	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
FG23	Participatory Budgeting for Gender-Responsive Planning	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
FG24	Policy Innovation for Inclusive Social Development	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
FG25	Women Empowerment, Gender Equality and Implementation	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**

2026 COURSE FEES

VENUE/LOCATION	USD$	DURATION	
		1 WEEK	2 WEEKS
ESWATINI - MBABANE	USD$	2, 550.00	3, 450.00
GHANA - ACCRA	USD$	2, 550.00	3, 450.00
S. AFRICA - PRETORIA	USD$	2, 550.00	3, 450.00
RWANDA - KIGALI	USD$	2, 550.00	3, 450.00
KENYA - NAIROBI	USD$	2, 550.00	3, 450.00
DUBAI - U.A.E	USD$	3, 850.00	4, 550.00
RAND MONETARY AREA	ZAR	South Africa, Eswatini, Lesotho and Namibia	

Fees on request for duration more than 2 weeks

FREE LAPTOP OR TABLET

For each training course, participants receive a laptop or touch-screen tablet pre-loaded will necessary training resources

REGISTER TODAY!

HUMAN CAPITAL MANAGEMENT

HUMAN CAPITAL MANAGEMENT

COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
GH1	Advanced Human Resources and Performance Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
GH2	Advanced Human Resources Management and Performance Appraisal	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
GH3	Advanced Programme on Training & Development	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
GH4	Behavioural Based Interview Training for Hiring Managers	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
GH5	Change Management and Human Resource Programme	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
GH6	Compensation, Benefits, and Rewards Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
GH7	Competency-Based Human Resource Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
GH8	Computerised Human Resource Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
GH9	Conflict Management and Dispute Resolution Programme	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
GH10	Conflict Management, Mediation, Resettlement and Conciliation	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
GH11	Conflict Resolution in Natural Resource Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
GH12	Digital Human Resource Transformation and Change Leadership	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
GH13	Employee Relations and Workplace Harmony	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
GH14	Employee Engagement and Retention Strategy	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
GH15	Employment and Labour Relations Law for Human Resource Officers / Managers	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
GH16	Grievance Management and Redressal	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
GH17	HR Information Systems (HRIS) Administration	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
GH18	HR Leadership Development Training Programme	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
GH19	HR Policy, Design & Implementation	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
GH20	Human Resource (HR) Analytics	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

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BRAND NEW 2026 COURSES!
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CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
GH21	Human Resource and Performance Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
GH22	Human Resource Records Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
GH23	Human Resources Management & Recruitment	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
GH24	Industrial Relations (IR)	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
GH25	Industrial Relations & Organizational Leadership	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
GH26	Industrial Relations Disputes, Conflict Management & Strategic Negotiation Skills	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
GH27	Labour Mobility and Retention Strategies Programme	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
GH28	Leadership Development for People Managers	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
GH29	Leadership, Supervision, and Organizational Development	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
GH30	Management of Human Resources in Projects	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
GH31	Managing Change: People & Processes	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
GH32	People Analytics: Transforming HR Strategy with Data Science	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
GH33	Performance Management and Appraisal Systems	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
GH34	Performance Management in the Public Sector	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
GH35	Personnel & Human Resource Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
GH36	Pre-Retirement Planning Programme	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
GH37	Proactive Performance Management and Continuous Improvement	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
GH38	Public Sector HR Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
GH39	Remuneration, Pensions and Employee Benefit Course	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
GH40	Robust Performance Management Systems in the Public Sector Program	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
GH41	Strategic HR in the Age AI and Automation	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
GH42	Strategic Workforce Planning and Development	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
GH43	Talent Acquisition and Onboarding Excellence	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
GH44	Workplace Counselling & Employee Welfare Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

2026 COURSE FEES

VENUE/LOCATION	USD$	DURATION	
		1 WEEK	2 WEEKS
ESWATINI - MBABANE	USD$	2, 550.00	3, 450.00
GHANA - ACCRA	USD$	2, 550.00	3, 450.00
S. AFRICA - PRETORIA	USD$	2, 550.00	3, 450.00
RWANDA - KIGALI	USD$	2, 550.00	3, 450.00
KENYA - NAIROBI	USD$	2, 550.00	3, 450.00
DUBAI - U.A.E	USD$	3, 850.00	4, 550.00
RAND MONETARY AREA	ZAR	South Africa, Eswatini, Lesotho and Namibia	

Fees on request for duration more than 2 weeks

HEALTH PROGRAMMES

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
HH1	Behavioural Science for Health Program Success	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
HH2	Cost Optimization in Health Project Implementation	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
HH3	Data Intelligence for Health Outcomes Improvement	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
HH4	Digital Health Integration for Public Sector Efficiency	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
HH5	Digital Innovation for Healthcare Service Delivery	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
HH6	Digital Tools for Disease Surveillance and Response	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
HH7	Disease Surveillance, Monitoring, Evaluation & Reporting	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
HH8	Family Planning and Reproductive Health	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
HH9	Health Infrastructure Development and Governance	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
HH10	Hospital Management & Administration	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
HH11	Innovation Pathways for Disease Prevention and Control	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
HH12	Legal & Ethical Studies for Health Professionals/Officers	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
HH13	Management of Public Health Reform	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
HH14	Management of Reproductive Health (Gender Perspective)	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
HH15	Maternal & Child Health Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
HH16	Mini MBA in Health Systems Leadership and Administration	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
HH17	Mini MBA in Hospital Management and Service Excellence	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
HH18	Mini MBA in Primary Healthcare Transformation	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
HH19	Occupational Health & Work Safety Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
HH20	Occupational Safety and Health Administration (OSHA) in Submarine/ Construction	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

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HH21	Operational Excellence in Health Program Delivery	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
HH22	Policy Integration for Maternal and Child Health	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
HH23	Quality Assurance in Healthcare Institutions	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
HH24	Sustainable Health Financing for Development Partners	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**

2026 COURSE FEES

VENUE/LOCATION	USD$	DURATION	
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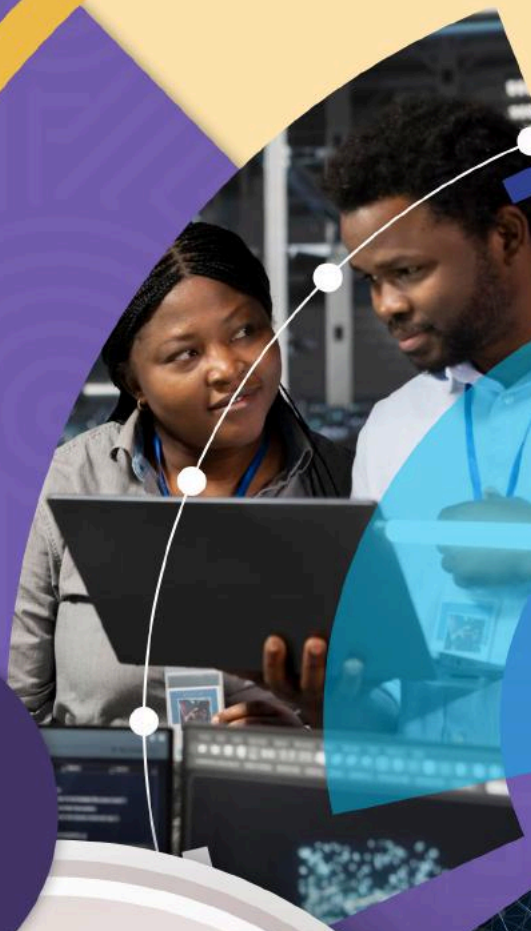
ESWATINI - MBABANE	USD$	2, 550.00	3, 450.00
GHANA - ACCRA	USD$	2, 550.00	3, 450.00
S. AFRICA - PRETORIA	USD$	2, 550.00	3, 450.00
RWANDA - KIGALI	USD$	2, 550.00	3, 450.00
KENYA - NAIROBI	USD$	2, 550.00	3, 450.00
DUBAI - U.A.E	USD$	3, 850.00	4, 550.00
RAND MONETARY AREA	ZAR	South Africa, Eswatini, Lesotho and Namibia	

Fees on request for duration more than 2 weeks

FREE LAPTOP OR TABLET

For each training course, participants receive a laptop or touch-screen tablet pre-loaded will necessary training resources

REGISTER TODAY!



INFORMATION TECHNOLOGY, DATA SCIENCE & RECORDS MANAGEMENT

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
IT1	Advanced Computer Networking, Systems Maintenance & Development	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
IT2	Advanced Computer Software and Management Skills for Secretaries & PA's	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT3	Advanced Database Management and Administration	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
IT4	Advanced PC Configuration, Troubleshooting & Technical Support	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
IT5	Advanced Statistics and Analytics in Data Science	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
IT6	Advanced IT Skills for Data Records Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT7	Applied Data Analytics for Business Intelligence	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
IT8	CISCO VoIP CCNA Voice ICOMM 640-461	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
IT9	Cloud Computing and Electronic Records Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
IT10	Cloud Computing for Governments and Ministries	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT11	Cloud Security and Compliance for Electronic Document Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
IT12	Computer Assisted Project Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
IT13	Computer Forensics and Cyber Security	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
IT14	Cybersecurity Risk Governance for Digital Transformation	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT15	Cyber Resilience for Public and Private Sector Institutions	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
IT16	Data Capture, Collection and Analysis Programme	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
IT17	Data Governance, Protection & Compliance and Cyber Security	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
IT18	Data Integrity and Storage Optimization in Cloud Technologies	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT19	Data Management and Statistical Analysis	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
IT20	Digital Archiving & Records Management for Information Centres & Libraries	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

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CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
IT21	Digital Warehousing and Compliance (Building Paperless, Safe, and Integrated Storage Systems)	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
IT22	Disaster Recovery and Business Continuity Programme	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT23	Electronic Data and Digital Office Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
IT24	Electronic Document Management System (EDMS)	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
IT25	Electronic Records Management and Archiving	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
IT26	Enterprise Content Management in the Age of Cloud Computing	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT27	Geographic Information Systems (GIS) Programme	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
IT28	HTML5, CSS3, and JavaScript for Modern Web Development	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
IT29	ICT Programme for Executive Assistants	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
IT30	Information Technology Application in Projects Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT31	Information Technology for Secretaries and Personal Assistants	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
IT32	Integrated Digital Systems for Inventory and Fuel Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
IT33	Internal Auditing for Computer Auditing	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
IT34	IT System Administration	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT35	IT Systems and Network Security	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
IT36	Judicial Records Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
IT37	Management Information Systems for Managers	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
IT38	Microsoft Azure: Cloud Computing Services	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT39	Mini MBA in Digital Transformation and IT Leadership	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
IT40	PC Hardware & Software Management Maintenance (Computer Support Staff)	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
IT41	Programming System Analysis & Design	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
IT42	Remote Sensing of Geophysical Data	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT43	Risk Management for Projects, Programmes and Operations	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
IT44	SharePoint Records Management Information System	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
IT45	SQL Server Application & Development	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
IT46	Windows Server 2022 Network Implementation, Domain Controller and Active Directory	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
IT47	WordPress Website Portal Development	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**

2026 COURSE FEES

VENUE/LOCATION	USD$	DURATION	
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ESWATINI - MBABANE	USD$	2, 550.00	3, 450.00
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S. AFRICA - PRETORIA	USD$	2, 550.00	3, 450.00
RWANDA - KIGALI	USD$	2, 550.00	3, 450.00
KENYA - NAIROBI	USD$	2, 550.00	3, 450.00
DUBAI - U.A.E	USD$	3, 850.00	4, 550.00
RAND MONETARY AREA	ZAR	South Africa, Eswatini, Lesotho and Namibia	

Fees on request for duration more than 2 weeks

TRANSPORT, LOGISTICS & PROCUREMENT

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
JT1	Advanced Procurement and Contract Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
JT2	Advanced Procurement and Supply Chain Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
JT3	Advanced Project, Procurement and Logistics Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
JT4	Advanced Public Transport Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
JT5	Advanced Tendering Procedures and Bid Evaluation	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
JT6	Asset and Transport Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
JT7	Assets and Inventory Control Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
JT8	Category Management in Procurement and Supply Chain	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
JT9	Construction Management (Planning, Execution, and Project Delivery Excellence)	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
JT10	Corruption and Control in Public Sector Procurement	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
JT11	E-Procurement and Contract Lifecycle Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
JT12	Effective Procurement and Contract Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
JT13	Enterprise Supply Chain Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
JT14	Identification, Planning, Procurement and Development of Sustainable Energy Projects	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
JT15	Integrated Port Management and Business Operations	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
JT16	International Procurement for Donor Funded Projects	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
JT17	Logistics, Procurement and Supply Chain Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
JT18	Maintenance, Assets and Logistics Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
JT19	Management of Public Transport	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**

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JT20	Mastery in Procurement Governance and Risk Mitigation	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
JT21	Ports Operations and Logistics Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
JT22	Procurement and Office Administration Programme	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
JT23	Procurement, Logistics and Materials Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
JT24	Procurement Management for World Bank Donor-Funded Projects	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
JT25	Procurement of Goods and Services (Contract Procedures and Project Planning)	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
JT26	Project Logistics, Resource Planning, Procurement Management and Contract Performance	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
JT27	Purchasing and Supply Chain Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
JT28	Security Management, Protocol and Logistics Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
JT29	Strategic Procurement, Planning, Control and Contract Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
JT30	Strategic Stores and Inventory Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
JT31	Strategy Leadership and Management in Airports Operations	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
JT32	Supply Chain Management in the Public Sector	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
JT33	Transport and Logistics Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
JT34	Transport Regulatory Frameworks and Road Safety	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
JT35	Works and Strategic Procurement Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**

MEDIA & COMMUNICATION

MEDIA & COMMUNICATION

COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
KM1	Communication Analytics for Institutional Growth	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
KM2	Internal Communication Systems for Organizational Cohesion	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
KM3	Journalism Ethics and Media Law in Modern Democracies	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
KM4	Media Communication, Corporate Relations and Advocacy for Social Media Program	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
KM5	Media Development for Fragile and Post-Conflict States	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
KM6	Media, Public Policy Analysis & Evaluation	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
KM7	Mini MBA in Corporate Communication and Brand Influence	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
KM8	Mini MBA in Skills Development in Multimedia Content Management and Event Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
KM9	Policy Advocacy through Strategic Communication	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
KM10	Voice Over IP Telecommunications Systems Programme	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**

2026 COURSE FEES

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ESWATINI - MBABANE	USD$	2, 550.00	3, 450.00
GHANA - ACCRA	USD$	2, 550.00	3, 450.00
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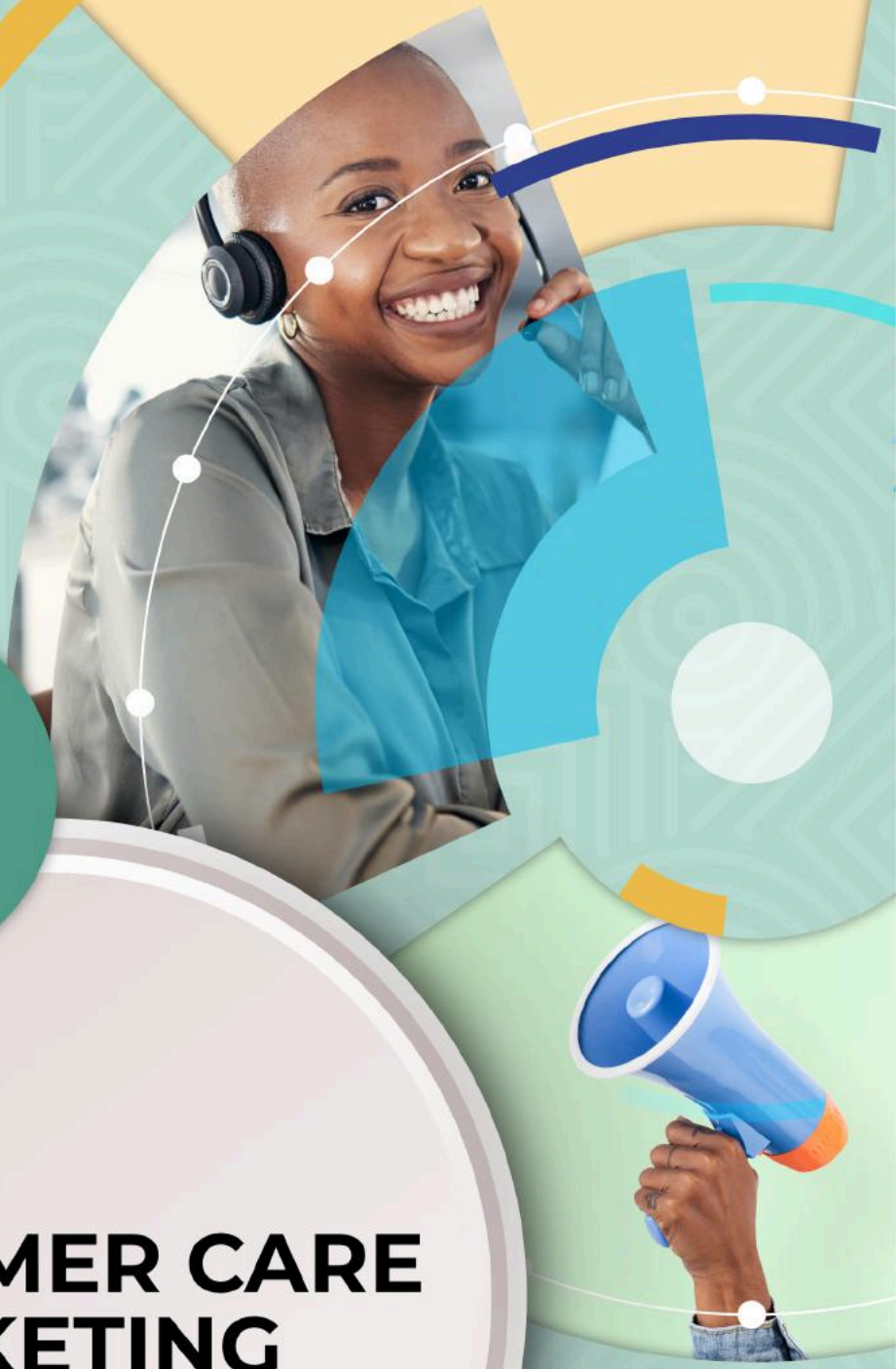
RWANDA - KIGALI	USD$	2, 550.00	3, 450.00
KENYA - NAIROBI	USD$	2, 550.00	3, 450.00
DUBAI - U.A.E	USD$	3, 850.00	4, 550.00
RAND MONETARY AREA	ZAR	South Africa, Eswatini, Lesotho and Namibia	

Fees on request for duration more than 2 weeks



CUSTOMER CARE & MARKETING

CUSTOMER CARE & MARKETING

COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
CM1	Behavioural Drivers of Customer Satisfaction and Retention	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
CM2	Brand Loyalty Systems for Emerging Markets	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
CM3	Brand Positioning in a Competitive Landscape	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
CM4	Business Development in International Marketing	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
CM5	Business Strategy and Planning Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
CM6	Call Centre Management, Customer Care and Public Relations	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
CM7	Customer Retention Models for Competitive Advantage	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
CM8	Emotional Intelligence for Customer Relations Officers	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
CM9	Executive Customer Care Service and Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
CM10	Mini MBA in Customer Experience and Brand Loyalty	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
CM11	Mini MBA in Integrated Marketing and Sales Leadership	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
CM12	Product Development and Strategic Planning	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
CM13	Strategic Marketing Management (Policy, Strategy & Implementation)	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**

Please note that all the training programmes offered in this catalog can also be delivered upon request at your premises or at any of our training locations and adapted to your specific needs.

BRAND NEW 2026 COURSES!
Curated to meet all organisational structure training requirements.

UAE - DUBAI TRAINING PROGRAMMES

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
DB1	Advanced Computer Skills for Data Records Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB2	Advanced Training of Trainers (TOT)	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB3	Best Practices in Public Expenditure Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB4	Budgeting and Budgetary Control	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DB5	Computer Assisted Project Management	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB6	Conflict Management, Mediation, Resettlement and Conciliation	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB7	Conflict Resolution in Natural Resources Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB8	Corruption Control in the Public Sector	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DB9	Debt Management Strategies (Public Sector)	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB10	Effective Office Management & Administration	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB11	Electronic Archiving and Records Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB12	Electronic Government and E - Administrative Management	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DB13	Energy Economics	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB14	Environment and Climate Change Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB15	Environmental Impact Assessment & Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB16	Environmental Risk Assessment	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DB17	Financial Management and Budgeting (Public Sector)	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB18	Financial Management for Public Funds	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB19	Financial Management for World Bank Funded Projects	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB20	Financial Reporting & Auditing of Donor Funded Projects	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**

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BRAND NEW 2026 COURSES!
Curated to meet all organisational structure training requirements.

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
DB21	Financial Reporting for Governments	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB22	Financial Resource Mobilization & International Project Mgt.	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB23	Gender and Diversity in Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB24	Gender Issues for Sustainable Development	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DB25	Gender Mainstreaming: Practical Skills	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB26	HIV/AIDS: Challenges and Strategies for the Future	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB27	Human Resource Management (Policy & Strategy)	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB28	ICT Programme for Executive Assistants	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DB29	Management Development for Secretaries & PA's	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB30	Management of Donor Funded Projects	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB31	Management of Public Transport	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB32	Methodologies in Participatory Project Planning	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DB33	Monitoring and Evaluation of Educational Projects	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB34	Monitoring and Evaluation of Projects	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB35	Organisational Financial Planning & Cost Control	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB36	Participatory Budgeting and Public Expenditure	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DB37	Participatory Poverty Assessment (Wider Perspectives)	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB38	Pension Administration and Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB39	Performance Auditing	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB40	Performance Indicators (PMI)	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**

UAE - DUBAI TRAINING PROGRAMMES

COURSES INDEX

CODE	COURSE TITLE	WKS	SCHEDULE 1	SCHEDULE 2	SCHEDULE 3	SCHEDULE 4
DB41	Prevention, Analysis and Detection of Corporate Fraud	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB42	Public Health Management	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB43	Public Sector Accounting & Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB44	Resource Mobilisation Skills and Techniques	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DB45	Social and Primary Health Care Promotion	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB46	Strategic Management for Managers	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**
DB47	Water and Sanitation Management	**2**	Feb 16 - 27	**Jul 13 - 24**	Aug 31 - Sep 11	**Nov 2 - 13**
DB48	Women Empowerment, Gender Equality and Implementation	**2**	Jan 12 - 23	**Apr 13 - 24**	Jul 6 - 17	**Oct 12 - 23**
DB49	Women in Leadership	**2**	Feb 9 - 20	**May 11 - 22**	Aug 10 - 21	**Nov 16 - 27**
DB50	Works Procurement and Selection of Consultants	**2**	Mar 9 - 20	**Jun 8 - 19**	Sep 14 - 25	**Nov 30 - Dec 11**

2026 COURSE FEES

VENUE/LOCATION	USD$	DURATION	
		1 WEEK	2 WEEKS
ESWATINI - MBABANE	USD$	2, 550.00	3, 450.00
GHANA - ACCRA	USD$	2, 550.00	3, 450.00
S. AFRICA - PRETORIA	USD$	2, 550.00	3, 450.00
RWANDA - KIGALI	USD$	2, 550.00	3, 450.00
KENYA - NAIROBI	USD$	2, 550.00	3, 450.00
DUBAI - U.A.E	USD$	3, 850.00	4, 550.00
RAND MONETARY AREA	ZAR	South Africa, Eswatini, Lesotho and Namibia	

Fees on request for duration more than 2 weeks

WHY TRAIN WITH DTI

1 RELEVANT

PRACTICAL EXPERIENCE AND KNOW-HOW

Our course directors and trainers possess a wealth of practical experience and expertise. They connect the latest thinking and best practices to client needs, ensuring the training is directly relevant and enabling participants to apply their learning effectively in their work.

2 SPECIALIST

DEEP UNDERSTANDING ACROSS SPECIALIST FIELDS

We only provide training in fields in which we have a deep understanding and extensive experience. Our programmes draw on hundreds of experts within our organisation in areas such as Administration and Management, Energy, Water & Environment, Finance & Accounting, Gender & Participatory Management, and Transport, Logistics & Procurement, to name a few.

3 GLOBAL

GLOBAL PRESENCE AND A FLEXIBLE APPROACH

As a global company, we bring knowledge and experience gained from working in over 100 countries. We ensure that our global know-how is relevant to our clients, whether they attend one of our international courses or we deliver a custom-designed programme.

Our **Services**

Delivered at any of our dedicated venues across the world, our open learning programmes and workshops provide capacity building solutions across **12 core faculties**:

- A — ADMINISTRATION MANAGEMENT & PROTOCOLS
- B — PROJECT MANAGEMENT, M&E
- C — AGRICULTURE, RESEARCH & RURAL DEVELOPMENT
- D — ENERGY, WATER ENVIRONMENT & CLIMATE CHANGE
- E — FINANCE, AUDIT & ACCOUNTING
- F — GENDER & PARTICIPATORY MANAGEMENT
- G — HUMAN CAPITAL MANAGEMENT
- H — HEALTH PROGRAMMES
- I — INFORMATION TECHNOLOGY DATA SCIENCE & RECORDS MANAGEMENT
- J — TRANSPORT, LOGISTICS & PROCUREMENT
- K — MEDIA & COMMUNICATION
- L — CUSTOMER CARE & MARKETING
- UAE — DUBAI TRAINING PROGRAMMES

These programmes are ideally suited to developing the skills and knowledge base of key personnel within your organisation. Practical in focus and interactive in delivery, these learning solutions are designed to serve as catalysts for transformation — enhancing service delivery and enabling organisations to strengthen their commercial performance.

Attracting participants from across the globe each year, our open learning programmes and workshops also provide an exceptional opportunity to network, share experiences, and learn from peers in other institutions and countries facing similar challenges.

Comprehensive programme outlines, including scheduled dates and fees, are detailed within this directory.

Tailored Learning Solutions

Looking for a tailored learning solution for your team?

We can deliver any of our open programmes as a dedicated group programme specifically tailored for your organisation, either in the UK or within your own country. We also recognise that some organisations encounter unique development needs that require customised solutions. For such situations, we offer tailored learning interventions — adapted from our portfolio of programmes and workshops — and designed in close collaboration with individual organisations to meet their exact requirements.

To ensure that your specific learning objectives are achieved, we work in partnership with you from the outset: identifying your needs, defining key objectives, and clarifying intended outcomes before appointing a Director of Studies best suited to deliver these requirements. When necessary, we also develop bespoke curricula and specialised learning materials to ensure a truly personalised learning experience.

Our Training Centres

The centre provides ten (10) principal state of the art training rooms with average securing capacity f fifteen participants at a time. The largest room can accommodate up to 30 delegates.

Each room has specially-designed modular training furniture, combined with the latest tracked teaching systems, which include televisions and powerful projectors. This enables our comfortable training rooms to be configured to a number of different teaching styles.

The centre has a fully networked computer laboratory, featuring the latest personal computers with windows software complimenting our facilities; a 15 - 20 seater bus for transporting delegates to and from delegates' guesthouses.

The buses are also used to transport delegates to and from the airport, field trips, both local and international.

We offer seminars in **French in Mississauga (Canada)**, **Kigali (Rwanda)**, **Mbabane (Eswatini)**, **Midrand (South Africa)**, **Dubai (United Arab Emirates)** and **Nairobi (Kenya)**. Please contact us by phone at **+268 7605 1136 / 7964 3487**, by email at **info@dioffice.org** or visit our website at **www.dtioffice.org** for more information or to register.

Dti Globalization

DTI aims to expand its reach on the global stage by achieving broader participation beyond the borders of Africa to include regions such as Asia, Europe, Latin America, and Oceania.

Within a span of just five years, DTI has successfully established training locations in countries including **the United Arab Emirates (Dubai), Ghana, Eswatini, South Africa, Canada, and the United Kingdom**. These strategic locations enable sufficient time for effective logistical planning, resource allocation, and the completion of essential setup formalities.

Our previous clients include:

MINISTRY OF EDUCATION
Rupublic of Malawi

NATIONAL COMMUNICATIONS AUTHORITY

MIREME

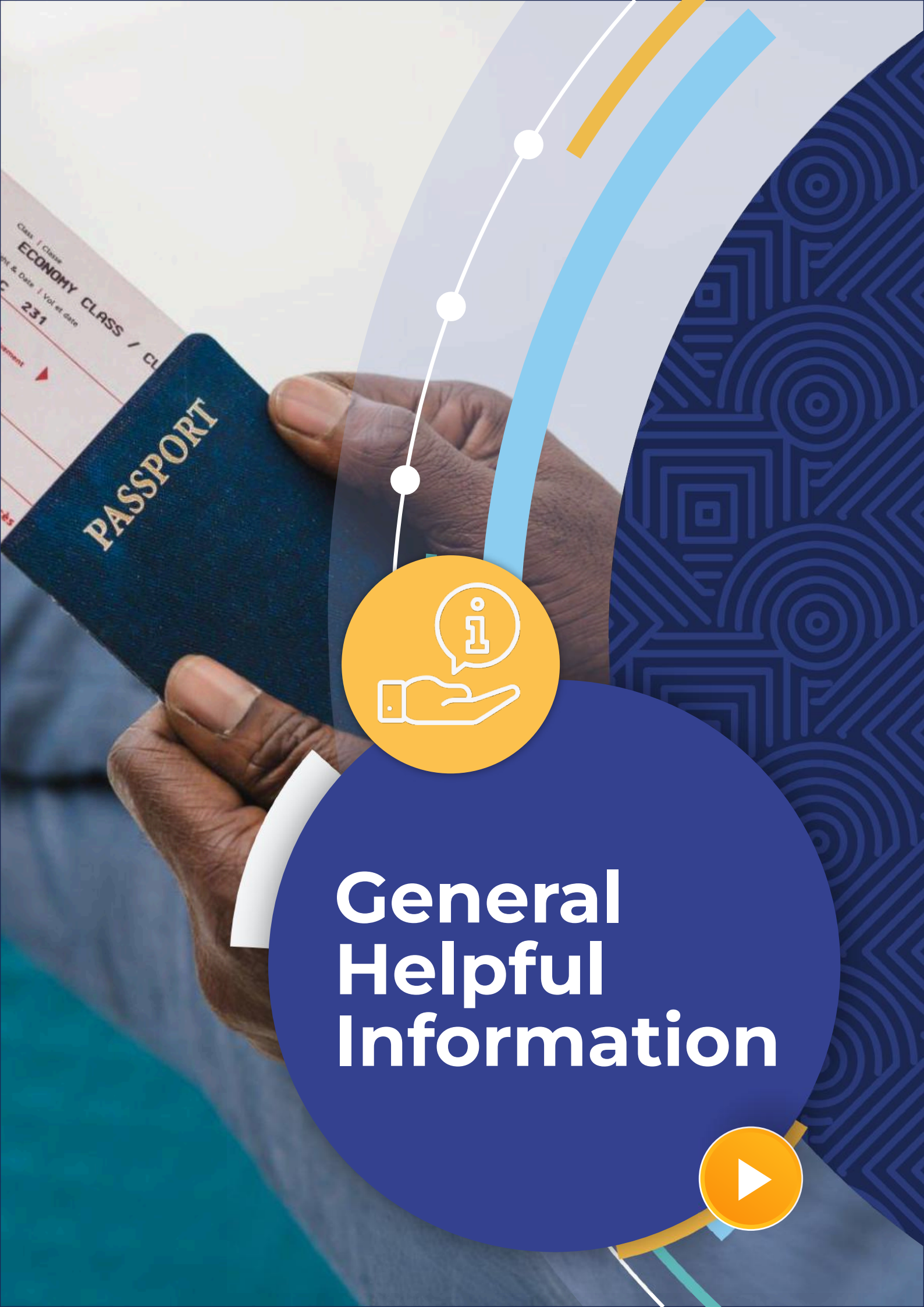
UGANDA ELECTRICITY DISTRIBUTION COMPANY LTD

ENERGY REGULATION BOARD

epa

ARREC
ERERA

egenco
Electricity Generation Company (Malawi) Ltd



General Helpful Information

Travel **Information**

The total cost for each course does not include international travel cost between the participant's home country and the course venue. All delegates are advised to budget appropriately for any medical contingency that may arise.

Participants must ensure that they have a valid passport and appropriate Visas (if required) for entering the course hosting country.

It is advised that participants arrive in country hosting the training, at least a day before the beginning of the course. It is important to start early preparations towards securing passports, applicable visas, travel health and accident insurance, as well as any vaccinations & clearances that you may need.

SADC member countries, as well as citizens of most of Commonwealth countries, do not require a visa prior to departure to Eswatini. In most cases, visas are issued at the point of entry. If you are not sure whether or not you need a visa, please contact us for further clarifications and procedures. Once in Eswatini, we will assist in confirming your return trip.

We strongly recommend that delegates purchase a health and accident insurance from their local travel agents, where they will be purchasing their return air ticket or from an appropriate insurance company.

Development Training International (Dti) will NOT be responsible for health cover, loss of life, accident, illness or loss of property, theft or any other circumstantial eventuality in any of our training venues and host country.

Booking your **Accomodation**

Finding a place to stay in a foreign country can at times be stressful and very daunting. In order to eliminate this and ensure that your learning experience at Dti is stress free, we offer a free reservation service to all participants attending our course.

Di has formed relationships with a range of hotels, guesthouses and landlords, who offer specially-negotiated rates to ensure that delegates obtain the best-discounted prices on accommodation.

Depending on your budget and other requirements, you may choose from a basic to en-suite room in a hotel close to Dti international or you may choose to stay in your private studio apartment or shared house with other Dti delegates, just outside central Mbabane.

Accomadation in South Africa

Inani - Gallagher Hotel situated in Midrand is our official accommodation partner hotel, ideally suited for course participants or delegates looking for great value that does not compromise on quality. The hotel offers 96 rooms consisting of standard double, standard triple, standard king, superior double and superior king.

All our newly refurbished, air-conditioned rooms offer en-suite bathroom, safes, tea / coffee facilities, Chatbot facilities for our guests to have 24 hour access to reception and unlimited Wi-Fi.

All rooms have a select DSTV bouquet, executive work desks, chairs and flat-screen televisions. The Gallagher Hotel is ideally situated close to the Gautrain Station, opposite the Gallagher Convention Centre,) Mall of Africa, Pan African Parliament, Lory Park Zoo and many more attractions.

Booking can be done through Dti or directly with INANI HOTELS in order to meet your travel visa requirements.

Visit: www.inanihotels.com/the-gallagher-hotel/

Please indicate on the booking form under additional info that you're attending Dti to receive the special accommodation discount from our accommodation partners.

Dti Country Representatives

Midrand, South Africa

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South Africa

Tel: +27 73 144 7071
Email: info@dtioffice.org

Ghana, Accra

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Dubai, U.A.E.

Country Rep:
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